

Policies for HCBS Compliance

- € Obtaining Participant Choice: Must include how the provider obtains, encourages, and honors input from participants on choice of activities, community access, food, etc.
- € Community Integration: Must include how the provider will ensure participant input regarding community access is obtained, encouraged, and supported by the provider.
- € Visitors: Must include rules on when visitation is allowed and how the provider supports the participant in inviting and planning for visitors.
- € Transportation: Must include options within the community that participants can access as well as how the provider will assist participants in accessing them when applicable.
- € Restriction: Must include how providers will ensure only restrictions that are listed in an approved plan of care will be implemented and that the provider will attempt non-restrictive measures before implementing the restriction.
- € Code of Conduct: Must include ethical standards for providers and staff in how they interact with participants, demonstrate respect,
- € Grievance policy: Must include how participants and guardians can voice concerns and have issues addressed. Specific timelines should be included.
- € Employment: Must include how the provider supports participants in seeking, obtaining, and maintaining employment. This may include support of hygiene, work readiness, transportation, etc.
- € Money Management/personal resources: Must include how the provider assists and supports participants in retaining as much personal control of assets/personal resources as is appropriate for each participant given their level of need.
- € Privacy: Must include how the provider will ensure each participant retains the right to privacy and dignity and when privacy restrictions are listed in the plan of care, and how the provider will ensure as much privacy as is possible.
- € Locks on House and Bedroom Doors: Must include statement that there are locks on setting entrances and on each participant room, and ensure each participant has access to keys to the house locks as well as to their personal rooms. (Staff can also have access to these keys for emergency purposes.) In lieu of a policy, this can be stipulated in a lease.
- € Choice of Housemates: Must include how provider will ensure participant input is obtained regarding the people with whom they want to live.
- € Customization of rooms and personal space: Must be included as a policy or in the lease, and include how the provider obtains, encourages, and supports participant input in decoration of rooms and personal space as well as the rest of the home.
- € Food (What they want to eat, when they want to eat, with whom they want to eat, and where they want to eat): Must include how the provider will ensure that participants have choice in what, when, where, and with whom they want to eat.